

Minutes of a meeting of the SHAREHOLDER MEETING on Thursday 7 March 2019

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Committee members:

Councillor Brown	Councillor Chapman
Councillor Clarkson	Councillor Hayes
Councillor Hollingsworth	Councillor Rowley
Councillor Linda Smith	Councillor Turner
Councillor Upton	

Officers:

Tim Sadler, Executive Director Sustainable City
Simon Howick, Managing Director, Trading Companies
Aled Bath, Finance Director
Lindsay Cane, Legal Services Manager / Company Secretary
Anita Bradley, Monitoring Officer
John Mitchell, Committee and Member Services Officer
Nigel Kennedy, Head of Financial Services

Apologies:

Apologies were received from Councillor Tidball

16. Declarations of interest

None.

17. Minutes of the previous meeting

The Shareholder resolved to approve the minutes of the meeting held on 15 November 2018 as a true and accurate record.

18. Scrutiny recommendations

The Companies Scrutiny Panel had met on 28 February 2019 but not made any specific recommendations to the Shareholder. The Scrutiny Officer however gave the Shareholder a brief verbal account of the meeting. The Panel had noted that delivery against key performance indicators remained good and satisfaction with public toilets could improve, possibly through the use of full-time attendants.

19. ODSL Managing Director's performance report Q3 2018/19

The Managing Director gave a brief introduction to his report. At the end of quarter 3 performance was good and ODS remained on track to deliver the MTFP target of £1.3m profit after tax. Good progress was being made against the first year's objectives.

ODS was seeking to maximise the opportunities of work from the Council. In expanding and improving ODS's offer, additional personnel with relevant expertise were being recruited as necessary. There had been a considerable focus on customer satisfaction, seeking a deeper understanding of customer views and refining the offer accordingly. A bespoke survey of 4 key areas of Streetscene was being used to establish a benchmark from which to work; street cleanliness was recognised to be an area of continued focus.

The monitoring and management of Health and Safety continued to be a priority with good engagement by ODS staff. Understanding and reporting of near misses had been identified as an area in need of improvement.

The Managing Director said he would find out if the indicator for satisfaction with public toilets was based on cleanliness, availability or both.

It was suggested that the good relationship between ODS and OCC staff (those supporting rough sleepers for example) should be brought to the fore in future reports. The report implied, in the section headed Rough Sleeping, that the issue of drug paraphernalia was necessarily associated with rough sleeping, which it was not; future reports should be more carefully worded.

20. Exempt Matters

The Shareholder resolved that, in accordance with the provisions of Paragraph 21(1)(b) of the Local Authorities (Executive Arrangements) (Access to Information) (England) Regulations 2000, the press and the public be excluded from the meeting on the grounds that their presence could involve the likely disclosure of exempt information as described in specific paragraphs of Schedule I2A of the Local Government Act 1972.

21. ODSL Managing Director's performance report Q3 2018/19 - Appendix 3

This item was considered in confidential session.

22. ODSL and ODSTL Business Plan

This item was considered in confidential session.

23. Declaration of Interim Dividend

This item was considered in confidential session.

24. Date of next meeting

The next *already scheduled* meeting of the Shareholder is on 04 July 2019.

The meeting started at 6.00 pm and ended at 7.10 pm

Chair

Date: Thursday 30 May 2019